



First Aid Information Notice – April 2025

To be completed and updated by a Duty Manager and displayed on the staff's notice boards. Accidents to be recorded by managers on trail.

Appointed Person			
Name	Department	Extension	Floor
Zainab Warburton	Venue Manager	1201/3562	3 rd Floor
Rebekah Mullings	Duty Manager	1201/3562	3 rd Floor
Daniel Berry	Assistant Manager	1201/3562	3 rd Floor

Qualified First Aiders			
Name	Department	Extension	Floor
Zainab Warburton	Venue Manager	1201/3562	3 rd Floor
Rebekah Mullings	Duty Manager	1201/3562	3 rd Floor
Daniel Berry	Assistant Manager	1201/3562	3 rd Floor

First Aid – In the event of an accident or sudden illness you must immediately contact an appointed person. Unless there is a danger from another source (e.g. fire, electrocution) do not move another person.

Appointed Person	Zainab Warburton Rebekah Mullings Daniel Berry
First Aid Box	3 rd Floor- Reception 3 rd Floor – Staff Kitchen
Name of Casualty Hospital Address	Manchester Royal Infirmary Oxford Rd Manchester
Telephone	M13 9WL 0300 3309444/ 0161 276 1234
Ambulance	Dial 999